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Job Posting Stewardship Director / Program Coordinator

The Ozark Regional Land Trust (“ORLT”) seeks a full-time Stewardship Director / Program Coordinator to carry out a significant portion of the organization’s conservation programs. As specified below, the primary responsibilities will lie in two key program areas. The job offers tremendous potential for growth and satisfaction to candidates committed to making a lasting difference on natural resource conservation in the Ozarks. This position will report to the organization’s Executive Director.

ORLT is a private, non-profit conservation land trust that works cooperatively with landowners in the Ozarks to accomplish their conservation goals. This most commonly involves the acquisition of conservation easements and conservation lands. Since its founding in 1984, ORLT has worked with dozens of landowners throughout the Ozarks to permanently protect nearly 23,000 acres of forests, prairies, farms, rivers, bluffs, caves, and other natural resources.

Responsibilities

The primary responsibilities of the position fall in to two categories:

- 1) Directing ORLT’s Land Stewardship Program (2/3rds of the position’s time). The nearly 23,000 acres of land protected by ORLT require various levels of monitoring and management. Key responsibilities in the stewardship area include:
 - Maintaining positive relationships with landowners that have donated a conservation easement to ORLT;
 - Carrying out annual field monitoring of conservation easement lands and preparing monitoring reports;
 - Developing a detailed knowledge of the terms of conservation easements and an ability to respond to landowner questions about the requirements of conservation easements;
 - Developing outreach and public use programs on conservation lands owned by ORLT;
 - Managing and/or restoring native ecosystems on ORLT’s conservation lands, often in partnership with other organizations or volunteers;
 - Monitoring conservation lands owned by ORLT and maintaining property boundaries;
 - Working with other staff to obtain funds that support stewardship projects.

2) Katy Land Trust Program Coordinator (1/3rd of the position's time). In 2010, ORLT worked with partners to develop a new program aimed at protecting farms and forests near the Katy Trail. Key responsibilities in this area will include:

- Conducting outreach to businesses, government agencies, non-profits, community leaders, and the general public with the goal of building support for land conservation in the Katy Trail region;
- Conducting outreach to owners of land on and near the Katy Trail between the towns of St. Charles and Rocheport, Missouri, to inform them of available, voluntary options for conserving their land;
- Working with other ORLT staff to complete conservation easements with landowners who choose to conserve their land in the Katy Trail region;
- Working with existing supporters and other staff to identify sources of funds to support the program.

Qualifications / Skills

- Requires a self-motivated, energetic individual who can identify and implement actions that will achieve organizational goals in the above areas;
- An ability to interact positively with people of different perspectives and backgrounds;
- An interest in conservation of natural resources;
- Excellent oral and written communication skills;
- A degree and/or experience in a related field (e.g. conservation biology, real estate);
- Familiarity with and/or a willingness to learn GIS/mapping software programs;
- An ability to travel throughout the Ozarks of Missouri and Arkansas on a regular basis, often for two to three days at a time;
- An ability and willingness to routinely work alone in remote and rugged outdoor environments.

Location

Because a portion of the job's responsibilities are geographically focused (the Katy Land Trust), the person filling the position will need to be located generally in the region surrounding or between St. Louis and Columbia, Missouri. ORLT's current staff is geographically dispersed and work from home offices. The organization is considering a central office space at which this position could be located, but that will not be required.

Salary and Benefits

Salary: \$40,000 - \$45,000, depending on experience.

Benefits: The benefits package is competitive with other non-profit and conservation related positions.

To Apply

Send cover letter, resume, and references to: orlt@orlt.org or Ozark Regional Land Trust, P.O. Box 440007, St. Louis, Missouri 63144. Questions can be directed to Ted Heisel, Executive Director, at the email above or at (314) 401-6218.

Posted: December 28, 2010. The position will remain open until filled.